



DATE: 11 JANUARY 2024
SWIFT COMPLIANCE
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PRICE LIST

Service Type	Description	Price
REGISTRATION SERVICES		
Registration of CandidateProperty Practitioner	Registration with thePPRA	R 750.00
Re-registration of aPropertyPractitioner	Re-register an existingProperty Practitioner	R 750.00
Registration of a Firm	Register a Business withthe PPRA	R 1 750.00
Updating an old FFC	Make sure an FFC getsup to date	R 750.00
Employment Change of aProperty Practitioner	Change of Company foranexisting PropertyP ractitioner	R 750.00
FFC Good standing Enquiry	Enquire on an existingProperty Practitioner'sgood standing	R 350.00
FFC Upload follow-up	Follow up with the uploadof an FFC already issued	R 350.00
Principal Removal	Remove a Principal froma Firm	R 1 000.00
Principal Addition	Add a new principal to aFirm	R 1 000.00
Firm Name Change	Change an existing firm'sname with the PPRA	R 1 100.00
De-link / Terminatea PropertyPractitioner	Terminate a propertypractitioner from anexisting firm	R 400.00
Renewal Assistance	Assistance to Renew anFFC for an existingproperty practitioner	R 450.00

FINANCE SERVICES		
Allocation of payments	Allocate any paymentmade to the PPRA (perpayment)	R 350.00
Agent Account Enquiry	Enquire on currentoutstanding amount withthe PPRA	R 350.00
Renewal Follow-up	Follow up on a renewalpayment made	R 350.00
Refund Assistance	Assist in refunding moniespaid erroneously to thePPRA	R 650.00

EDUCATION SERVICES		
Logbook SubmissionFollow-up	Follow up on the status of a logbook already submitted	R 450.00
Logbook Submission	Submit a logbook on behalf of a property practitioner	R 350.00
Qualification status update	Update a Property Practitioner's profile with a qualification completed.	R 450.00
Status upgrade on FFC	Get FFC updated withnewStatus	R 450.00
NQF exemptionapplication	Assistance with exemptionapplication	R 650.00
PDE Exam Registration	Register a propertypractitionerfor a PDE Exa m	R 350.00

DISQUALIFICATIONS / BLOCKS / PENALTIES		
Profile Block Enquiry	Enquire with PPRA for thereason for a block	R 450.00
Block Lift Assistance	Liaise to lift block with PPRA	R 1 750.00
Edu DisqualificationAssistance	Liaise to lift disqualification foredu requiremen ts	R 1 000.00
Late Audit Report PenaltyAssistance	Liaise to arrange for late auditsubmission pen alty to be paid	R 1 000.00
Trust Account ExemptionApplication	Assist in applying for TrustAccount Exemption	R 750.00

CPD SERVICES		
CPD Payment Allocation	Allocate CPD payments toopene-learning	R 350.00

CORPORATE CLIENT SERVICES		
Beginner Corporate Clientfee	Monthly subscription fee forup to 6 Queries per month(< 20 Agents)	R 2 200.00
Standard Corporate Clientfee	Monthly subscription fee forup to 10 Queries p er month(> 20 agents)	R 3 000.00
Database Building fee	Building a starting databasEOFall agents	R 500.00 R1000.00
Edu- Compliance Add-on	Add - on to corporateclient subscription tocheck and ttend to edu queries	R 1 000.00

MISC SERVICES		
Standard Hourly Rate	For online and in-personconsultation	R250.00
Training Fee	Training of Admin Staff onPPRAMatters (per person)	R 3 500.00

BOOKS AND MANUALS		
RMCP Handbook	Step-by- step guide oncompleting your own RMCP	R 650.00
PPRA Inspection Manual	Step-by-step guide on what to prep for a PPRA inspection	R 550.00
PPRA Compliance 101	Step-0by-step guide to submit any application with the PPA	R 900.00

- ➡ PLEASE NOTE ALL FEES QUOTED DO NOT INCLUDE PPRA FEES.
- ➡ 50% DEPOSIT MUST BE DONE.
- ➡ PLEASE CONTACT US BY EMAIL SHOULD YOU HAVE FURTHER QUESTIONS ABOUT ANY OF OUR SERVICES!